

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: March 20, 2018
BY: Brandon Charter, Secretary 2018
PRESENT:
Sharron Blalock, Vice Chair 2020
Joel Mueller, Board Member 2020
Roger Huslage, Board Member 2018
Kris Schuldt, Chair 2020
Anna Brandt, Business Manager
Jason Auringer, Senior Pastor
Allison Dolak, Principal
Tom Roma, Associate Pastor
Rich Craven, Board Member 2019
John Waddell, Board Member 2018

ABSENT:
Jim Sandvick, Board Member 2019
Maureen Kuhlmann, Treasurer 2019

CC: File - Dropbox
Website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Meeting called to order at 7:06 p.m.

Pastor Auringer led a devotion on Joining Jesus on His Mission and led the group in prayer. The group will read chapter six and seven for the next meeting.

Pastor Roma provided an update on discipleship.

The BOD reviewed the Pastor's report, Principal's report, and Business Manager's report.

The BOD reviewed the Treasurer's report. John Waddell made a motion to approve the Treasurer's report. Sharron Blalock seconded and all approved.

The BOD asked questions to Pastor Auringer, Allison Dolak, and Anna Brandt in a town hall style.

Rich Craven raised a question regarding reports from Sheppard Staff and attendance. Anna Brandt said that we would need to contact Sheppard Staff to generate such report.

Roger Huslage asked a question regarding the summer schedule. Pastor Auringer indicated that we are planning to try an alternate summer schedule.

Joel Mueller asked a question regarding high enrollment and the number of non-member students next year. His question was if we provision or consider how we would accommodate a situation such as a family relocating from out of state and the family wanted to transfer membership from another Lutheran Church/School. Would we be able to accept their kids or would we be forced to turn them away? Allison Dolak responded that we would have to put any family (member or non-member) on a waiting list if there is no room in the class/school. We cannot go over on ratio or space limitations as this is a quality indicator. Allison Dolak also referenced the following information from the handbook:

Nondiscrimination Policy - In compliance with Federal, state, and local laws, Immanuel Lutheran School admits students to all the rights, privileges, programs, and activities generally accorded or made available to students at the school regardless of race, sex, color, national and ethnic origin, or disability. It does not discriminate on the basis of race, sex, color, national and ethnic origin, or disability in the administration of its educational policies and athletic and other school-administered programs. Inquiries or concerns regarding admission should be directed to the school principal.

Admission Priority - Immanuel Lutheran School was established primarily as a parochial school for the children of Immanuel Lutheran Church. Immanuel also recognizes the opportunity it has in providing Christian education to others in the community. Therefore, the Board of Directors has adopted the following policy of priority in accepting new admissions: 1. Children of members of Immanuel Lutheran Church 2. Children enrolled at Immanuel from the previous school year 3. Community enrollment

Kris Schuldt asked a question about adding attendance for home bible study and Tuesday morning bible study to the dashboard.

Brandon Charter provided a status update on LERT.

Kris Schuldt provided an update on the security camera. We are awaiting wireless access for the cameras. Kris Schuldt handed out draft emergency exit/shelter drawings for the new addition for review.

Roger Huslage provided an update on the Long Range Planning MAT. The group continues to meet with various groups/individuals. A meeting is scheduled where the group will condense the information that has been gathered.

Sharron Blalock provided an update on the nominating committee for the BOD.

Anna Brandt presented the proposed budget for 2018-2019.

Roger Huslage made a motion to extend the meeting by 15 minutes. Joel Mueller seconded and all approved.

The BOD did their self-review.

The meeting ended with the Lord's Prayer.

Principal's BOD Report

March 20th, 2018

- 1) Auction Update: All of the tables are full for the evening. We are looking for around 20 more volunteers for the evening. We are still accepting donations as well.
- 2) We are currently at 328 students for the 18-19 school year. Our top number would be 330
- 3) Graduation is Tuesday, May 22nd at 7pm.
- 4) Spring Break is from March 30th- April 9th

Senior Pastor's Report

BOD March 2018

LOOKING BACK...

Preaching, teaching, 8 shut-in visits, 2 funerals, 1 nursing home service, lots of baptisms

New Tuesday Study

LOOKING FORWARD...

Holy Week!

Capital Campaign Slogan:

Leave A Legacy: Praise, Proclaim, Provide

Dave Dolak designed logo; working with Justin to get hardcopies

Attempt to make tangible progress on discipleship before end of fiscal year

Summer Worship Schedule: We will bill it as experimental



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To: Board of Directors
From: Anna Brandt and Maureen Kuhlmann
Date: 03/20/18

Immeasurably More:

The months of January and February have been short on making the mortgage payment. We therefore have used \$ 21,921 of the reserve. Of the \$ 90,000 anticipated in revenues for January through April of 2018 we have received \$59,335 between January and March 11, 2018. Hopefully people will continue to make contributions to the Immeasurably More Campaign through the end of April and the remaining pledges will be met. The "new" campaign is scheduled to begin in May 2018.

- With the information stated above, we would like to place a "blurb" in the Pulse that reads something like this:

As you are probably aware, the three year Immeasurably More Campaign will end in April 2018. Since the first of this year, we have been short on contributions for the mortgage payment, therefore using

\$ 21,921 of our "reserve" funds to meet this financial obligation. Our plea to all of you who made a commitment to Immeasurably More is to continue your pledge through the month of April. Campaigns come and go but the mortgage payment continues. If you find yourself behind on your pledge contribution, please prayerfully consider catching up your commitment as we need these funds to pay the monthly mortgage payment.

Our new campaign will go into effect on May 1st and you will be hearing a lot about that in the weeks following Easter.

Church & School Operations:

As of February 28, 2018, [Year-to-Date] we continue to be within the budget on all our expenses for both the school and the church.

Two fund accounts will be cleared before this fiscal year end.

Steeple Light Fund -- move the \$ 550 to Property/Building Repair Maintenance Fund

Technology Fund will be used when wireless for the Security Camera is installed.

Begin Budget for fiscal year July 2018 through June 2019 discussions.

Church Dashboard:

Attached is a 3 month comparison for the months of December, January and February for 2016-2017 and December, January and February 2017-2018.

IMMANUEL LUTHERAN CHURCH DASH BOARD

Three Month General Giving vs Projected General Giving

	Giving	Projected	Variance
2017-2018	\$ 275,780	\$ 230,000	\$ 45,780
2016-2017	\$ 238,720	\$ 233,000	\$ 5,720

Giving - GENERAL	2017-2018	2016-2017
December 31, 2017	\$ 125,520	December 31, 2016 \$ 99,734
January 31, 2018	\$ 77,918	January 31, 2017 \$ 69,655
February 28, 2018	\$ 72,342	February 28, 2017 \$ 69,331
3-month total	\$ 275,780	3-month total <u>\$ 238,720</u>

Giving - CAPITAL CAMPAIGN - Mortgage Payment			
	2017-2018	2016-2017	
December 31, 2017	\$ 52,823	December 31, 2016 \$ 35,900	
January 31, 2018	\$ 23,636	January 31, 2017 \$ 31,837	
February 28, 2018	\$ 23,975	February 28, 2017 \$ 55,115	
3-month total	\$ 100,434	3-month total <u>\$ 122,852</u>	
LCEF Obligation over 3 Months	\$ 104,298	Obligation	\$104,298

Attendance Worship Services	2017-2018	2016-2017
December 31, 2017	4,402	December 31, 2016 2,980
January 31, 2018	2,559	January 31, 2017 2,846
February 28, 2018	2,882	February 28, 2017 2,710
3-month total	9,843	3-month total <u>8,536</u>

Attendance Bible Class	2017-2018	2016-2017
2 Sundays December 31, 2017	172	December 31, 2016 154
January 31, 2018	274	January 31, 2017 144
February 28, 2018	309	February 28, 2017 380
3-month total	755	3-month total <u>678</u>

Baptisms	2017-2018	2016-2017
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December 31, 2017	1		December 31, 2016	1
January 31, 2018	3		January 31, 2017	3
February 28, 2018	4		February 28, 2017	5
3-month total	<hr/> 8		3-month total	<hr/> 9