

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: March 17, 2015

BY: Becky Pitman, Secretary 2016

PRESENT: Sharron Blalock, Board Member 2017
Justin Hurayt, Board Member 2017
Anna Brandt, Treasurer 2015
Dave Liefer, Chairman 2015
Mike Schumacher, Board Member 2015
Keith Pelster, Business Manager
Kirk Neugebauer, Vicar
Kris Schuldt, Board Member 2017
Todd Liefer, Associate Pastor
Allison Dolak, Principal
Jason Auringer, Senior Pastor
Matt Peters, Board Member 2015
Kelly Colbert, Board Member 2016

ABSENT:

CC: File - Dropbox
Website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Meeting called to order at 7:18 p.m.

Pastor Auringer led a prayer.

The compensation committee met and contract inconsistencies need to be looked at.

A motion was made to approve the minutes from the 2/17/15 BOD meeting. All approved.

Pastor Auringer gave an update on the Capital Campaign.

- Discussion of recent & upcoming events/milestones
 - Initial Commitment Event: March 5
 - Initial Commitments Announced: March 7/8
 - Commitments from all Congregational Members: March 21/22

- Commitment Celebration Weekend: March 21/22
- First Gifts Weekend: April 11/12

Pastor Liefer gave an update on the church. See attached.

Pastor Auringer gave an update on the church. See attached.

Kirk Neugebauer gave his update. See attached.

Keith Pelster gave his update. See attached.

Allison Dolak gave an update on the school. See attached.

Anna Brandt gave her financial update. See attached. Becky Pitman motioned to approve the February Treasurer's report, Kris Schuldt seconded the motion and all approved.

Kris Schuldt gave an update on BOD nominations. He has only received one candidate. He needs to have any nominations and info by the end of April.

Kris Schuldt gave an update on the technology committee. Pastor Liefer is working with Mark Kaiser about needs for the Summit this summer. They are looking into why the internet goes out every day around 3:00 pm.

The 2015-2016 Budget was reviewed.

Kris Schuldt made a motion to adjourn, Mike Schumacher seconded and all approved.

March 2015
BOD Report
Senior Pastor

Worship:

Attendance holding steady overall, though there has been an increase at 11:00 am

Lenten Series has been well received

Holy Week fast approaching... Times of services have been advertised

Easter will see the addition of a service, bringing our service total to 4 that day
6:30, 8:00; 9:30; 11:00

We will begin a worship series on April 19 entitled *Encounters with Jesus*. This series will be based on the Gospel of John

Mike Schlipp has been a good addition

Teaching:

The Gospel of John class on Sunday mornings continues; this class is taught on a rotational basis with Pastor Liefer, Vicar Neugebauer, and myself trading off weeks.

Tuesday; Studying *The Gospel of Matthew*; Both classes have seen increased attendance

Visitation:

I have fallen behind with monthly shut-in calls, though I am not as far behind as I could be due to the fact that so many of them have died.

Missions:

The trip was a huge success; Formulating a plan for our next steps in partnership with Butangala

Administrative:

Our *Immeasurably More* campaign is wrapping up. Thanks to all who have made this so successful thus far.

I will be attending the 3rd of 4 *Pastoral Leadership Institute* seminars from May 4-7 in Dallas

I will be traveling with the 8th grade class on their class trip to Kansas City from May 24-28.

David Agne & I will be traveling to the District Convention in Springfield from June 14-16.

Don't forget about our Policy Writing Weekend Extravaganza on April 10-12!

Principal's BOD Report 3-17-15

- 1) Enrollment for the 2015-16 school year is already 245. (I have a tour at 8pm tonight, btw).
- 2) My PAT is working on my Family Handbook right now.
- 3) Auction: Made \$32,500 for new curriculum and technology next year. That is being down about 80 people due to the weather!
- 4) The Solea Water project will be going on until April 2nd. We are already overflowing!
- 5) We will start advertising teacher positions that are open soon. It looks like we will have some in preschool.

B.O.D Vicar Report

3/17/15

Not a lot to report; just trying to make myself as useful as possible during this busy Church season.

-Assisting with music and worship

-Gym banner is in and looks great!

-Immanuel Bulletin Board is up and running

-Phone calls to visitors



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To: BOD
From: Keith Pelster
Date: 03/17/2015

LCEF

We are closing in on the \$38,127.87 annual rebate tier. As of last month, we needed 56 investors to reach this level. Attaining this level would be an increase of \$12,709.28/ per year or \$1,059.11 per month. If you know of anyone who could open an account that has not yet, please encourage them to do so.

Narthex Floor

The tile pattern that the selection group chose was not sufficiently durable for the amount of traffic and wear we would expect in the narthex. They are looking at other patterns of tiles that are more durable. If a non-stock tile is chosen, the delay will postpone the project to summer, after VBS. Following our discussion last week, the installer confirmed that he has liability and worker's compensation insurance.

Parking Lot Repairs

The parking lot has cracking and crumbling in several areas that were not repaired last year. These are primarily on the portion nearer the entrance. The severity is less in each place, but over a wider area than last year. The causes are the similar. The parking lot was under paved in the areas that failed last year and it is reasonable to assume that this condition occurred in the rest of the lot. The soil is high plastic and expands and contracts depending on the moisture content. Lack of depth of pavement and aggregate makes this condition worse. While less severe than in the areas repaired last year, water is getting under this section of the lot. A new section of drain tile just outside the East edge of the lot would help intercept this flow. Last year's project cost was low because we were able to convince the original installer to repair the broken areas at no cost. We will try, but it is unknown if this will be possible again. The majority of last year's project expense was the seal coat and stripe over the entire lot. This will only be needed over the newly repaired areas this time.

Facility Maintenance

We installed thermostats that use a schedule and are web controllable as well, that are allowing us to reduce energy use when the building is not in use. I expect this to produce an intangible but large long term savings on propane and electricity.

The gutter over the covered walkway from the church and school office to the parking lot slopes slightly the wrong way to an end where there is no downspout. This has caused the pooling water to slowly drip from the parking lot end of the gutter. We are investigating the addition of a downspout or increasing the pitch to correct this.



Associate Pastor's Report

March 2015

Confirmation

We will be confirming 16 students this month. Again this year, I'm inviting (and requesting!) the BOD to attend the Confirmation Reception on **Saturday, March 28 at 6:30pm**. This was one of Immanuel's finest events last year, and I believe the Board's presence truly makes a difference. Thank you!

Youth

The Easter Breakfast will be held on Sunday, April 5, 7:30-10:30am. It will be in the GYM!

Thoughts for the future?

Summit

We are planning to host a "Taste of the Summit" luncheon sometime after Easter. The goal is to show Immanuel's members a snapshot of what they can expect at the Summit in August.

Morning Star has agreed to be a "partner" church with us this year ... which means they will be sending a large group here.

Branding/Vision

We're continuing to churn out more items that match our new "look". Prayer Cards, Church Lobby Desk, Gym Banner, etc.

Bulletin Board

Check out the new "Immanuel Bulletin Board" on Facebook and the Fellowship Hall. The idea here is for members to swap/sell items with members of the Immanuel community. A big thanks to Stephanie Neugebauer for the idea and for making this happen!



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To: BOD
From: Anna Brandt
Date: 3/17/15

Immeasurably More Capital Campaign

As of today, our current pledged total to Immeasurably More over the next 3 years is \$ 870,000 committed from 67 members/families. This is a good start to our \$ 1,500,000 goal. Our loan with LCEF is scheduled to close on May 15th with our first payment beginning June 15, 2015 with an interest & principle payment of approximately \$ 35,800. Pledge funds will all be used to meet this payment.

When using the contribution envelopes, please record your donations to *Immeasurably More* on the line titled **MORTGAGE PAYMENT.** Beginning in April all donations given to Mortgage Payment will be applied to the *Immeasurably More Campaign* either as pledged or unpledged donations.

General Contributions are used to support the operations of the church.

Review of 2014-2015 Budget

Church budget based on General Contributions of \$ 782,000

53% to cover Salaries & Benefits for Pastors/Finance/Administration

11% to cover Salaries & Benefits for Janitorial

24% to cover other property maintenance to include utilities.

Leaving 12% to cover worship supplies, VBS, bible study, Sunday school, accounting expenses, administration expenses and other misc expenses.

School budget based on revenues of \$ 1,482,000

90% of revenues to cover salaries and benefits

Leaving the balance for books, supplies, technology, etc.

As of today our Lutheran High Assessment has been paid in full due to the benefit of a member assigning their Boeing "matching funds" to our obligation to LHSSC. A savings of \$ 6,000 to Immanuel. A thank you has been sent to the member.

As of February 28, 2015 we continue to be in a good solid position as we head into March. Church General Contributions continue to be slightly ahead of budget and School Tuition Revenues are also ahead of budget while expenses by department continue to be in budget.