

# IMMANUEL LUTHERAN CHURCH & SCHOOL

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## BOARD OF DIRECTORS

## MEETING MINUTES

**DATE:** September 20, 2016

**BY:** Brandon Charter, Secretary 2018

**PRESENT:** Rich Craven, Board Member 2019  
Sharron Blalock, Board Member 2017  
Justin Hurayt, Board Member 2017  
Maureen Kuhlmann, Treasurer 2019  
Roger Huslage, Board Member 2018  
Anna Brandt, Business Manager  
Jason Auringer, Senior Pastor  
Allison Dolak, Principal

**ABSENT:** Kris Schuldt, Chairman 2017  
John Waddell, Vice Chairman 2018  
Jim Sandvick, Board Member 2019

**CC:** File - Dropbox  
Website

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The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

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Meeting called to order at 7:03 p.m.

Pastor Auringer opened with a prayer.

Roger Huslage made a motion to accept the Pastor's report, Business Manager's report, and Principal's report via consent agenda. Rich Craven seconded the motion and all approved.

Justin Hurayt made a motion to accept the Treasure's report. Roger Huslage seconded the motion and all approved.

Brandon Charter made a motion to move the dedicated apple butter fund to the building expansion fund. Rich Craven seconded and all approved.

The contract between The Lutheran Association for Special Education [LASE] and Immanuel Lutheran School was presented and approved by the Board of Directors for 2016-2017 school year.

The "Certification of Employer's Declaration of Hours" for coverage on Immanuel's Health Plan from Concordia Plan Services was presented and approved by the Board of Directors.

The BOD reviewed the agenda for the September Voters' meeting.

The BOD did their self-review.

## **Principals Report:**

- 1) 465 total students for PS-8th grade this year.
- 2) Teachers are studying "The Leader in Me" and tying it in with devotions on Thursday mornings.
- 3) I am going to be sending out an Appeal Letter to raise funds for more classrooms in October.
- 4) Our first Auction Committee Meeting is on October 11th
- 5) I am going up to Chicago in late October to help the LC-MS consult a church and school that is struggling.

## **Senior Pastor's Report BOD September 2016**

### **1. Interim Assistance**

Rev. Jim Prince will be preaching the first weekend of October. He is willing to preach periodically so I can get breaks from the pulpit. His presence will also allow me to teach the Sunday morning Bible Class once in a while.

### **2. Call Committee**

Working with John and the committee in narrowing down our 16 candidates!

### **3. Fall Schedule in Full Swing**

Church staff meeting on Monday mornings at 9:30. Included in our agenda is prayer for the individual members of our congregation.

Tuesday morning Bible Class has resumed. Classes meet at 6 & 9 am. Please note the time change. We continue to study the book of Isaiah.

I meet with the worship team on Wednesday mornings at 10 am.

I lead the school staff on Thursday mornings where we are discussing the book, *The Leader in Me* by Stephen Covey.

I've lead 2 school chapels on Wednesday mornings thus far in the new school year.

I will be assisting with Jr. Confirmation under Troy's leadership. These classes meet Wednesday evening and Thursday mornings.

Looking to begin an Adult Confirmation Class in the very near future.

Attempting to make shut in visits once a month and hospital visits as needed.

### **4. Office Space**

Working with Anna to secure more office space, possibly via a "trailer" rental. More on that later...

### **5. PhD**

I am officially a student again. With the assistance of the Drs. Dolak and their research expert I hope to submit my proposal by the end of the fall quarter. I know, the timing is not good! BUT...

### **6. Strategic Plan**

I will present this at the meeting Tuesday night.



632 E. Hwy N  
 Wentzville, Missouri 63385  
 (636) 327-4416 www.ilcsw.net

**To: Board of Directors**  
**From: Maureen Kuhlmann, Treasurer**  
**Date: 09/20/16**

***Immeasurably More***

**Immeasurably more continues to come in above budget. In August this amount is approximately \$13,790 above budget. As has happened before, this is due to an annual pledge given in the month of August.**

Pledges		% of Givers At or Above Pledged Amount	% of Givers Below Pledged Amount	Pledged to Date	Given to Date
21	Dollar % of Annual Pledges Rec'd	93%			
30	Dollar % of Full Pledges Rec'd	90%			
55	Weekly Pledges	42%	58%	\$ 197,822	\$ 177,445
81	Monthly Pledges	60%	40%	\$ 192,777	\$ 174,145

<b>Total Amount of Original pledges</b>	<b>\$ 1,420,506</b>
Pledged Given to Date	\$ 793,185
<b>Remaining Pledged Balance</b>	<b>\$ 627,321</b>
Unpledged Given to date	\$ 63,442
Total Given all Sources	\$ 856,627

***Church and School Ministry***

- **General contributions were slightly under budget for the month of August to the tune of \$445.**
- **Church ministry expenses continue to be below budget due to the absence of an associate pastor and the direct expenses associated with employees (taxes, health benefits, R & D etc.)**
- **School receipts were above budget by \$23,478. This is due to annual tuition payments.**
- **School expenses were also below budget by \$32,341 due to the fact that school was not in full session for the month of August.**



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**To: BOD**  
**From: Anna Brandt, Business Manager**  
**Date: 9/20/16**

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The following projects have been completed or still "a work in progress":

1. Sealing & Striping of Parking Lot to be completed this weekend Sept 23 and 24, 2016.
2. New landscaping seems to be thriving with all the rain and watering. The grass cutting team has been especially busy this season due to all the rain.
3. Ken Siebold and Darwin Zimmerman continue to work on the "door project" to keep rain out of the building. Thanks for your continued work on this project.
4. Thank you to Wayne Benne who brush hogged the retention basin and removed the tree(s) that needed to be removed as directed by Mr. Brewster of St. Charles County Community Development, Erosion Control. The last issue from Mr. Brewster regarding "patching an area in the side wall of the basin before it becomes a problem" will need to be addressed in cooler weather. Call me should you have any knowledge on how to address this problem.
5. Telephone system issues are still being addressed.
6. The much needed "Welcome Desk" is in the process of having the final drawings completed so construction can begin. [This project is possible through the donation of an Immanuel couple.]

<b>Dinner Auction – Proceeds to be applied to debt reduction</b>	<b>\$ 16,025</b>
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Thank you to all who participated in this fund raiser to reduce our debt with LCEF.

We had 167 people in attendance which was a 32% increase over last year and our profit was up 40% over last year. Due to the efforts and donations of many it was a very good year!

<b>LCEF Rebate from The Shared Blessing Program</b>	<b>\$ 49,180</b>
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Debt Reduction

Building Expansion

Purchase of additional property

Purchase of MOD Space [Rental of MOD Space could be paid out of Facility Use Rental Funds]

<b>Zattarella Estate [Pending Donation to church &amp; School]</b>	<b>\$ 100,000</b>
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The law firm and Probate Judge finally agree that it is appropriate to seek to have Mrs. Hampton's authority suspended [current executor] and to have an interim trustee appointed. The Judge also suggested that we should seek the intervention of at least one of the charities. Therefore, we have asked Attorney Bill Zollmann to represent Immanuel in this matter.