

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: April 18, 2017

BY: Brandon Charter, Secretary 2018

PRESENT:

Sharron Blalock, Board Member 2017
Justin Hurayt, Board Member 2017
Roger Huslage, Board Member 2018
Rich Craven, Board Member 2019
John Waddell, Vice Chairman 2018
Anna Brandt, Business Manager
Jason Auringer, Senior Pastor
Allison Dolak, Principal

ABSENT:

Jim Sandvick, Board Member 2019
Maureen Kuhlmann, Treasurer 2019
Kris Schuldt, Chairman 2017

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Website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Meeting called to order at 7:11 p.m.

The BOD studied Article 20 of Concordia The Lutheran Confessions, Chief Articles of Faith. The BOD will read Articles 21-22 for the next meeting.

The Pastor's report, Business Manager's report, and Principal's report passed via consent agenda.

The BOD discussed the need/plan for another capital campaign. This topic will be added to the BOD retreat.

The board reviewed the Treasurer's report. Roger Huslage made a motion to accept the Treasurer's report. Justin Hurayt seconded and all approved.

The board asked questions to the MLT town hall style.

A brief discussion took place regarding the status of the building expansion and septic.

The BOD will have a printed dashboard report at the May voters meeting.

The bell committee will be revisited at the next BOD meeting.

The expansion committee will continue to seek additional members.

John provided an update on the upcoming BOD nominations.

The following upcoming dates were reviewed:

April 30th – Special voters meeting at 10:30 AM

May 16th – May BOD meeting

May 17th - Kindergarten Graduation

May 22nd - Voters meeting

May 23rd – 8th Grade Graduation

June 20th – June BOD meeting

Anna presented the preliminary budget to review. Roger made a motion to approve the preliminary budget. Justin Hurayt seconded and all approved.

The BOD did their self-review.

Roger Huslage made a motion to adjourn. Sharron Blalock seconded and all approved.

The meeting ended with the Lord's Prayer.

We need to Call the two teachers, one for the preschool position and one for the 4th grade position. If we would please ask for it to be a quick meeting as previous emails indicated, that would be appreciated just because the paperwork process takes forever. Thank you for considering!

Mr. Collier and his wife have taken teaching positions in Anchorage Alaska for the next school year.

I will be at Atonement Lutheran April 26th and 27th leading an accreditation visit.

Gentle reminder about your attendance at 8th grade graduation May 23rd.

Thank you so much for your support of the Trivia Night/Auction. We raised \$50,351(net) through giving an donations to the building fund.



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To: Board of Directors
From: Maureen Kuhlmann, Treasurer
Date: 04/18/17

Church and School Ministry

As of March 2017, we are approximately \$ 120,000 ahead of budget due to:

1. Revenues above budget for both the church and the school along with keeping expenses down will give us the opportunity to have excess funds to contribute to the building expansion project.
2. It is amazing how the Lord has blessed us with a mild winter allowing for a savings year-to-date of \$ 25,000 in utilities alone.

Immeasurably More

Our "Reserve Fund" to meet our mortgage payment has remained steady throughout the year.

- ✓ Since the beginning of our current Capital Campaign through March 31, 2017 we have received \$ 1,099,200 in donations. Immanuel is blessed!
- ✓ Out of those funds we have made (22) months of payments at \$ 34,766 each
\$ 764,850 (June 2015 through March 2017)

Our original goal was to raise \$ 1,500,000 with \$ 200,000 to go towards Capital Improvements. Balance need to reach our original goal \$ 400,800. Can we do it in the next 12 months?

The Immeasurably More Campaign ends April 12, 2018. It is hard to believe we are within one year of that date!

History for the BOD [Importance of not being without a Campaign in place]

Uplifting Capital Campaign ran from January 2012 to December 31, 2014. We were without a Capital Campaign from Jan – April 12, 2015.

At December 31, 2014, our "Reserve Fund" was \$ 159,905 – Between January 2015 and April 12, 2015 we received \$ 66,600 in donations for the mortgage payment and paid out \$ \$ 142,713, leaving a balance reserve of \$ 83,792 in the Uplifting Capital Campaign. Those "Reserve Funds" were moved to the Immeasurably More Reserve Fund.



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To: Board of Directors
From: Anna Brandt, Business Manager
Date: 04/18/17

Policy Writing

Personnel Policy along with the School Operations and Sexual Abuse and Molestation Prevention Policy has been completed. Photocopying and distribution will take place next week.

Updated Projection

2015-2016 our revenues came in 4.2% less than budget (\$ 34,000) therefore I was very conservative when budgeting revenues for 2016 – 2017 which accounts for our revenues being above budget year-to-date.

March 2017 was basically a break-even month therefore the projection from last month has improved.

At the May Voter's Meeting, I want to propose excess funds be applied 80% to Building Expansion and 20% to Property Repair & Maintenance same as last year.

Building Repairs

Painting & Wall Repairs:

- 2nd floor hallways, stairwells [scaffolding needed] and bathrooms on the 2nd floor – 1st bid \$ 11,650.
- Multi-purpose building Lobby, Bathrooms and Cafeteria. Thoughts have been to try to organize some volunteers for that area. This would need to be done the first weekend of June.
- There are classrooms in need of painting also.

Mats on wall in gym need to be re-anchored on the walls, some are sliding down and ruining drywall in the process.

Budget for Fiscal Year 2017-2018

Discuss line-by-line.

Senior Pastor's Report

BOD April 2017

1. New Buildings

Awaiting architects and engineers!

2. New Members

The next adult confirmation class **WILL BEGIN** Wednesday, April 19 at 6 PM

We continue to have many visitors and I'm hopeful most of them will join.

3. Easter sees record breaking attendance... 1280. Nearly 200 more than last year

4. Confirmation went very well.

Troy did a very good job with the reception & the service. 31 were confirmed

5. I will have in writing revised job descriptions for Troy, Tom & me by next meeting.

6. The Regular Stuff

Looking to form a visitor call MAT. I simply can't keep up with the calls.

Had one funeral since our last meeting.

Several counseling sessions have popped up

Finished with two more couples on pre-marriage counseling

Will have 3 weddings in May along with K Grad & 8th Grad

7. PhD

Still plodding slowly along...

Immanuel Lutheran Church & School

BOD Report

Attendance - Worship Services		
Jan, 2017		2,846
Feb, 2017		2,710
Mar, 2017		3,333

Attendance - Bible Class		
Jan, 2017		144
Feb, 2017		380
Mar, 2017		352

Baptisms		
Jan, 2017		3
Feb, 2017		5
Mar, 2017		1

Giving - General		
Jan, 2017		\$69,655.00
Feb, 2017		\$69,331.00
Mar, 2017		\$67,401.00

Giving - Capital Campaign		
Jan, 2017		\$31,837.00
Feb, 2017		\$55,115.00
Mar, 2017		\$34,119.00

Giving - General (Totals)		
Total	Projected	Variance
\$206,387.00	\$196,000.00	+\$10,387.00