

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: October 17, 2017

BY: Brandon Charter, Secretary 2018

PRESENT:

Sharron Blalock, Vice Chair 2020
Joel Mueller, Board Member 2020
John Waddell, Board Member 2018
Roger Huslage, Board Member 2018
Kris Schuldt, Chair 2020
Anna Brandt, Business Manager
Jason Auringer, Senior Pastor
Allison Dolak, Principal
Maureen Kuhlmann, Treasurer 2019
Rich Craven, Board Member 2019

ABSENT:

Jim Sandvick, Board Member 2019

CC: File - Dropbox
Website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Meeting called to order at 7:02 p.m.

Pastor Auringer opened with a reading.

The BOD then studied Article 28 from Concordia The Lutheran Confessions, Chief Articles of Faith.

The BOD reviewed the Pastor's report, Principal's report, and Business Manager's report.

Maureen Kuhlmann provided a review of the Treasurer's report. Sharron Blalock made a motion to approve the Treasurer's report. Joel Mueller seconded and all approved.

The BOD asked questions to Pastor Auringer, Allison Dolak, and Anna Brandt in a town hall style.

Kris Schuldt reviewed the security camera work planned for 10/18.

The BOD discussed the capital campaign. A meeting was held with Mark Frith from LCEF. LCEF is requesting another meeting in the coming weeks.

The Long Range Planning MAT has had a few meetings so far and will continue to gather data.

The BOD did their self-review.

The meeting ended with the Lord's Prayer.

Principal's BOD Report 10-17-17

Parent Teacher Conferences are next week.

Trunk or Treat is at 6pm on October 27th. There will be food trucks and over 500 attendees!

Pastor's and I are working on an ILCSW Evangelism Plan. We are hoping to have this completed in April.

The building is progressing nicely. The engineer said they look to be ahead of schedule.

Senior Pastor's Report

BOD October 2017

1. Christianity 101

15 in attendance with at least one adult baptism on the horizon

New Member Welcome & Luncheon on October 29

Thanks to Dana for helping with this...

2. Began employee reviews

Self-reviews & my reviews of Allison, Anna, Tom, Troy, Dana & Lori

3. Looking at Grief Care ministry options

4. Meeting with new LCEF leader, Casey this Thursday

5. Butangala emphasis in November

Raising funds for a school structure

6. The Regular Stuff

Nursing Home service at Parklane

1 Wedding with one in 3 weeks

3 Baptisms in chapel

7. Christmas Schedule

Christmas Eve is on a Sunday; it has been decided to keep our normal Christmas Eve service times of 3, 5, & 7 and NOT have Sunday morning services that day. Christmas morning worship on Monday will be at 9:30 am.



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To: Board of Directors
From: Maureen Kuhlmann, Treasurer
Date: 10/17/17

Memorials

There has been a question as to why "Memorial" donations are not listed on the income statement and where does the money go when someone donates to a memorial. When a family wants to make a memorial donation, they designate where the donation will be allocated. Donations to "FUNDS" do not appear as income on the financials. The following chart lists the most recent memorials.

Date	Deceased	Donations to:
01/09/16	Neagles, Lorriane	Debt Reduction Fund
04/15/16	Menscher, Evelyn	Debt Reduction Fund
06/21/16	Sudbrock, Dorothy	Special Offering - Sunday School
06/30/16	Jalack, Susan	Butangala Fund
07/11/16	Lanman, Eunice	Debt Reduction Fund
09/13/16	Linhardt, Harvey	Debt Reduction Fund
12/20/16	Huning, Raymond	Bldg Expansion Fund-Church
01/15/17	Urban, Loretta	Bldg Expansion Fund-Church
04/05/17	Walker, Donald	Bldg Expansion Fund-School
06/28/17	Giessmann, Donald	Debt Reduction Fund
07/30/17	Yocks, Donald	Bell Project Fund
08/20/17	Schoene, Lucille	Mission Fund

Dashboard

Please see the attached statement for the 3 month activity report by year.

LCEF

As was mentioned at the last BOD & Voters Meeting, ILCSW has lost out on rebate \$ from LCEF due to falling below 35% Investor Level. This equated to about \$ 6,000. In April, we started offering to fund a "Young Investor" (YI) account for new baptisms at \$25 each as an incentive to boost the number of investors.

Since April 16 baptisms have brought 5 new investor accounts because paperwork has not been returned to ILCSW.

After discussing this with Casey Carlson of LCEF we think one of the reasons may be the amount of personal information such as social security numbers required on the applications. Casey is going to talk to LCEF about the possibility for the applicants to submit the information directly to LCEF and the \$ 25 deposit into the YI account electronically being withdrawn from ILC account at LCEF. Hopefully this might remove the hesitancy some might be feeling. Another follow up on those families is in the works.

Our current confirmed membership as of 9-30-17 is 1,210. At 35% participation means we need 424 investor accounts. Currently we stand at 401 investors. A new member class will soon be added to our roster which means we really need at least 30-35 new investors to stay at the top tier of rebate.

Adult memberships (over 18) can be opened for as little as \$100. A husband/wife or a youth/co-owner account will be considered 2 investors. **Remember, the amount in the investor account doesn't matter, it is the number of investors that are participating.**

The "Shared Blessings" Program with LCEF is the easiest fund raiser for Immanuel. Please share this with as many people as possible.



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To: Board of Directors
From: Anna Brandt, Business Manager
Date: 10/17/17

Classroom Addition

Trusses are delivered and being installed this week. Then they will work on the Roof Sheeting and the Wall Sheeting.

Current Building Expansion Fund Balance	\$ 489,118
Bid from Demien Construction	\$(458,696)
Soil Remediation including Engineering Fees [Est]	\$(18,100)
Architect [Balance of Contract]	\$(4,000)
Estimated remaining balance in Building Expansion Fund	\$ 8,322

As of today no payments have been made to Demien Construction

Current Year-to-Date Budget Comparison to Actuals

Revenues are \$ 46,000 above budget [due to school revenues] and the total of all expenses are below budget by \$ 37,000, which puts ILCSW ahead of budget by \$ 83,000. This is very normal for the first quarter of every fiscal year. First Quarter last year we were ahead of budget by \$ 87,400

Building Maintenance & Improvements

Bell Garden work is scheduled to start Mid November.

Septic Field

Everything is completed and the final cost was \$ 36,151

Inspection, Soil Evaluation, Permit, Engineer.....	\$ 2,740
Electrician for dedicated circuit to septic fenced area	\$ 2,669
Mark Klemme Contract	\$ 23,000
Additional modifications to original bid as required by SCC	\$ 7,742

IMMANUEL LUTHERAN CHURCH DASH BOARD

Three Month General Giving vs Projected General Giving

	Giving	Projected	Variance
2017	\$ 208,160	\$ 201,000	\$ 7,160
2016	\$ 181,460	\$ 194,000	\$ (12,540)

Giving - GENERAL

2017

2016

	\$
July 31, 2017	77,954
	\$
August 31, 2017	57,803
September 30,	\$
2017	<u>72,403</u>
	\$
3-month total	208,160

	\$
July 31, 2016	72,959
	\$
August 31, 2016	54,396
September 30, 2016	<u>54,105</u>
	\$
3-month total	181,460

Giving - CAPITAL CAMPAIGN - Mortgage Payment

	\$
July 31, 2017	44,503
	\$
August 31, 2017	28,714
September 30,	\$
2017	<u>23,065</u>
	\$
3-month total	96,282

	\$
July 31, 2016	40,404
	\$
August 31, 2016	48,556
September 30, 2016	<u>24,437</u>
	\$
3-month total	113,397

LCEF Obligation over 3 Months \$ 104,298

Obligation \$ 104,298

Attendance Worship Services

2017

2016

	2,629
July 31, 2017	2,342
	2,384
August 31, 2017	<u>2,384</u>
September 30,	
2017	
	7,355
3-month total	

	2,540
July 31, 2016	2,438
	2,563
August 31, 2016	<u>2,563</u>
September 30, 2016	
	7,541
3-month total	

Attendance Bible Class

2017

2016

	275
July 31, 2017	317
	196
August 31, 2017	<u>196</u>
September 30,	
2017	

	269
July 31, 2016	218
	77
August 31, 2016	<u>77</u>
September 30, 2016	

3-month total 788

3-month total 564

Baptisms

2017

2016

July 31, 2017 3

July 31, 2016 2

August 31, 2017 0

August 31, 2016 1

September 30,
2017 2

September 30, 2016 2

3-month total 5

3-month total 5