

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: July 17, 2018

BY: Brandon Charter, Secretary 2021

PRESENT:

- Kris Schuldt, Chair 2020
- Sharron Blalock, Vice Chair 2020
- Joel Mueller, Board Member 2020
- Anna Brandt, Business Manager
- Allison Dolak, Principal
- Rich Craven, Board Member 2019
- Maureen Kuhlmann, Treasurer 2019
- Roger Huslage, Board Member 2019
- Debi Demien, Board Member 2021
- Tom Ruff, Board Member 2021
- Jason Auringer, Senior Pastor

ABSENT:

CC: File - Dropbox
Website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Meeting called to order at 6:45 p.m.

The BOD discussed the officer election. Roger Huslage made a motion to re-elect the existing Chair (Kris Schuldt), Vice Chair (Sharron Blalock), and Secretary (Brandon Charter). Debi Demien seconded and all approved.

Pastor Auringer led a devotion on Joining Jesus on His Mission and led the group in prayer. The group will read chapter fourteen and fifteen for the next meeting.

The BOD reviewed the Pastor's report, Principal's report, and Business Manager's report.

Maureen Kuhlmann provided a quick review of the Treasurers Report. Roger Huslage made a motion to approve the Treasures Report. Rich Craven seconded and all approved.

The BOD asked questions to Pastor Auringer, Allison Dolak, and Anna Brandt in a town hall style.

Allison Dolak brought up a question regarding the Christmas tree lot. A brief discussion took place.

Joel Mueller asked a question regarding background checks on volunteers. Allison provided details about the school policy. Volunteering for VBS was also discussed.

Brandon Charter provided a brief update on LERT.

Joel Mueller and Roger Huslage provided an update on the Long Range Planning committee. The committee is making good progress.

The procedures for all aspects regarding background checks for volunteers was discussed. Kris Schuldt will follow up with the MLT.

Joel Mueller provided an update on his research on a policy to counsel a pastor. The BOD will review further at the retreat.

Sharron Blalock provided an update on a proposed policy for the new scholarship program. The BOD reviewed the policy and a number of minor changes will be made.

Kris Schuldt provided an update on the ballot destruction policy. The BOD reviewed the proposed policy and will approve it via email after minor changes are made to the proposal.

The BOD reviewed the retreat schedule and logistics.

The BOD did their self-review.

Kris Schuldt led a closing prayer.

Senior Pastor's Report

BOD July 2018

LOOKING BACK

Tuesday morning Bible class has resumed. We just finished the book of James and will be moving on to the book of 1 Peter.

The Miracles' of Jesus Bible Class on Wednesday evenings continues with attendance ranging from 25-40.

The 10 am worship service has been full for 3 weeks running. Only 3 more weekends of this schedule. Regular worship returns August 12.

LOOKING FORWARD...

I will be attending a wedding in Kansas City this weekend, so I will not be in worship on Sunday.

The annual outdoor worship service will be held September 23rd.



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To: Board of Directors
From: Anna Brandt
Date: 07/17/18

Financials

The MLT works very hard at being fiscally responsible to you the stewards. In honor of and in thankfulness for your continued support to Immanuel, we do not spend money just because it is there. We try to save wherever possible for future needs.

Projection at the May Voter’s meeting was that we would have \$ 100,000 in unspent revenues/contributions. The final amount of \$ 125,000 was allocated as approved by the Voters at that meeting. Unspent school revenues/church contributions to be allocated 70% to Building Expansion Fund, 20% to Building/Property Maintenance Fund and 10% to set up a new Fund for Scholarship for Future LCMS Church Workers. Therefore:

<u>Fund Name</u>	<u>Addition</u>	<u>Current Balance</u>
Building Expansion Fund	\$ 87,500	\$ 303,128
Building/Property Maintenance Fund	\$ 25,000	\$ 116,253
Scholarship/Future LCMS Church Workers	\$ 12,500	\$ 12,500

July 1, 2018 [beginning of new fiscal year]
 \$ 3,600 will be added to our Prior Year Savings Balance.....\$ 96,675

Building / Properties

- School Summer Clean-up costs: materials: \$ 4,764; extra labor in June \$ 4,153; cost to paint; 8 classrooms with new base \$ 4,136 and removal of carpet and installation of tile floor in PS room 120 \$ 1,875 = Total Costs expensed in 2017-2018 Fiscal Year in Property & Maintenance in preparation for 2018-2019 School Term \$ 14,928.
- The Bell Garden is finished. The “Bell Fund” is short by \$ 2,538.54. I will use Thrivent Funds to pay for these final costs. I have emailed members of the Bell Committee regarding on-going maintenance on the bell and the pavers.
- Lost a lot of the grasses over the winter and plants in the rain garden area. In the spring I had hoped some would come back but that was not the case. Now with the extreme heat I have felt it is best to leave alone at this time.
- Work should begin soon on the parking lot repairs. All the bids came in within \$ 500 of each other so I went with the same company as in 2016.
- I do not see all things about our properties. I appreciate when you see something that you feel needs attention that you bring it to my attention. I will do my best to get items handled in a timely manner.

July 2018 Principal's Report

School enrollment still looking very good.

We are hiring part time aiding positions

Teacher's have PD August 3rd.

Meet your teacher is August 13th

First Day of school is August 15th



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To: Board of Directors
From: Maureen Kuhlmann, Treasurer
Date: 07/17/18

“Mortgage Payment” Giving – Leave a Legacy

We have received 149 pledges totaling \$ 1,124,935 for the “Leave A Legacy” campaign. No additional pledges have been received during the month of June.

LCEF Mortgage

During 2017-2018 Fiscal Year Immanuel paid down on the Principle:

\$ 122,711 via our monthly payments

\$ 61,072 from direct allocations to debt reduction by members and our Christmas Tree Lot

\$183,783 Total Debt Reduction

Loan Balance as of June 30, 2018

\$ 6,100,123

General Giving

As Anna has stated in her Business Manager’s report, our fiscal year end has ended on a high note. We had a very strong June for giving and ended up with unspent revenues/contributions of \$ 125,000. Immanuel has very dedicated and generous stewards!

Church Metrics - Dashboard

The Dashboard is presented a little differently this month. We decided to run an annual report showing how the last two years compare. See graph attached. Here are the highlights:

- Worship attendance remained about the same but giving increased
- Bible Class attendance was up 10%
- Number of baptisms increased
- Of the 41 baptisms, 3 responded to the “Younger Investor Account whereas Immanuel offers to donate the first \$ 25 to open the account for the baptized individual.

**IMMANUEL LUTHERAN CHURCH DASH BOARD Comparison for
Fiscal Year End June 30, 2018 and June 30, 2017**

12- Month General Giving vs Projected General Giving

	Giving	Projected	Variance
FY 2018	\$ 928,122	\$ 860,000	\$ 68,122
FY 2017	\$ 863,727	\$ 835,000	\$ 28,727

Giving - GENERAL	2018	2017
July 2017 thru June 30, 2018	\$ 928,122	July 2016 thru June 30, 2017 \$ 863,727

Giving - CAPITAL CAMPAIGN - Mortgage Payment	2018	2017
July 2017 thru June 30, 2018	\$ 461,376	July 2016 thru June 30, 2017 \$ 422,253
LCEF Obligation (12) Mo.	\$ 417,191	Obligation (12) Mo. \$ 417,191

LCEF Investors

Investor accts needed for highest 35% rebate [% based on communicant members]			
07/01/17			Estimasted Rebate for FYE 2018
- 06/30/18	\$ 43,775		[some months < 35% participation]
07/01/16			Rebate applied to 4 classroom addition <35%
- 06/30/17	\$ 39,848		
07/01/15			Rebate applied to 4 classroom addition > 35%
- 06/30/16	\$ 49,180		

Attendance Worship Services FY	2018	2017
July 2017 thru June 30, 2018	34,715	July 2016 thru June 30, 2017 34,681

Attendance Bible Class	2018	2017
July 2017 thru June 30, 2018	3,191	July 2016 thru June 30, 2017 2,895

Youth Fiscal Year	2018	2017
Confirmation	29	Confirmation 32

Baptisms Fiscal Year	2018	2017
July 2017 thru June 30, 2018	41	July 2016 thru June 30, 2017 32