

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: July 23, 2013

BY: Becky Pitman, Secretary 2016

PRESENT: Dan Ebert, Board Member 2014
Rod Kumm, Board Member 2014
Anna Brandt, Treasurer 2015
Scott Hays, Board Member 2015
Dave Liefer, Vice Chairman 2015
Matt Peters, Chairman 2015
Kelly Colbert, Board Member 2016
Jason Auringer, Senior Pastor
Allison Dolak, Principal

ABSENT: Mike Schumacher, Board Member 2014
Todd Liefer, Associate Pastor

CC: File - Dropbox
Website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Meeting called to order at 7:03 p.m.

Pastor Auringer led a devotion and prayer based on 1 Corinthians 2:9.

Minutes from the 6/25/13 BOD meeting were approved.

Pastor Auringer gave his update on the church. See attached.

Allison Dolak gave her update on the school. See attached.

Anna Brandt gave her financial update. See attached. It was noted that the MLT met the 2012-2013 budget within 5% as required by the Constitution.

Kelly Colbert gave an update on "It's a Matter of Principal". A schedule of events was posted in the Pulse.

Rod Kumm gave his update on the Technology Team. See attached. A huge thanks to Rod and the Technology Team for their time and talents in getting our voice and data systems updated and in proper working order.

Work continues by Darwin Zimmerman and the church staff on getting attendance records recorded in Shepherd's Staff.

The septic system is still a concern. See Pastor Auringer's report for an update.

Matt Peters will be prepared at the August meeting to present an update to the Fund Raising policy and also present an Alcohol policy for review.

The Third Party Income policy will continue to be tabled until we have a Business Manager in place to be able to review, create and manage a policy.

Nominations and elections were held for the 2013-2014 BOD Vice Chairman and Secretary. Dave Liefer was nominated and approved as Vice Chairman. Becky Pitman was nominated and approved as Secretary.

A 2013-2014 BOD Calendar was presented by Matt Peters. The calendar will include BOD and Voter's Meetings for the year. A Voter's Meeting will be held on September 15, 2013 at 1:00 p.m. in the Fellowship Hall. The remainder of the calendar will be reviewed by the BOD and approved at the August BOD meeting.

The BOD reviewed their performance for the 2012-2013 year. Focus for this year will be more on policy review and less on MLT day to day business. Once the Business Manager is in place, this will become easier to accomplish.

The Facility Usage Policy was also discussed. The BOD and MLT feel that the current policy is adequate. The MLT is working on an update to the policy. The updated policy will be added to our website for easy access.

The BOD and MLT wish to express their appreciation to Dennis Jokerst for his recent donation of a riding mower and also his continued service in keeping the grass mowed on our campus.

July 2013 BOD Report
Senior Pastor

Pastoral Ministry

Worship:

3 more weeks of Summer Series "When You Believe in God, But..."

Will begin new series on August 18; "The Story" is a "Reader's Digest" version of God's story of salvation; We will walk through "The Story" in Worship & Bible class for 31 weeks.

Installation Sunday is August 11; BOD & LWML at 8 am; Teachers & Staff at 10:45

Teaching:

Thursday am returns on August 1; Topic TBD

Sunday am has 3 more weeks of "How We Go The Bible"; "The Story" will follow; PL & I are encouraging all small group studies to follow "The Story" along with our Sunday Morning class (This will be the only adult class offered on Sundays during this series)

Looking for some divorce care curriculum for a small group start up

Visitation:

Continue with monthly shut-in calls; I have 13 regular stops with a handful of temporary rehab visits; Hospital visits as needed

Making phone calls to visitors; would like to pass this off to a MAT

Administrative

Business Manager

Terry Adams, Jerry Beck, and Kelly Colbert form our hiring team; We have met; Plan to launch search beginning in September

Facilities

Roof repaired (Thanks to Russ)

French Drain added west of playground to aid in water dispersion; Should resolve septic alarm issues (Thanks to Russ)

Tech MAT been very busy; new computers, voice mail repaired, new wireless, etc; This team has been relentless; Many thanks!

Water usage high due to establishing Bermuda on fields

HVAC unit for MPB will be replaced before school starts (Thanks to Marty & Pat)

FUP probably needs some work including updated pricing

Pictorial Directory

Jill is heading this up; Pictures to begin in October

July 2013 BOD Report
Principal, Allison Dolak

1) New School Year "I AM"

2) George Schroll letter to congregation.

Greetings to you in the name of our risen Lord and Savior, Jesus Christ! After my deliberation and accepting of God's Call to teach at Immanuel Lutheran School in Wentzville, MO, I have been recalling memories and past monumental experiences with my friends, students, and families of Evansville Lutheran School in Evansville, IN. I depart my ELS family today, July 28th, to begin my teaching ministry at ILS in just a few short weeks! My whole teaching career of 10 years has been in the great state of Indiana. It is exciting to be back in the Show-Me-State, my home state. I grew up near Grant's Farm and attended CCLS, the school my mother has taught in for 36 of her 43 years of teaching ministry. She retired this past spring.

I will be arriving at my apartment in Lake Saint Louis at approximately 5:00 this evening. I look forward to meeting you all very soon!

Thank you for your prayers this summer. Please continue to pray for me and the faculty of Immanuel Lutheran School. I will pray for our Heavenly Father's continued blessings to Immanuel. With the help of God, let us continue to make ILS a blessing to its families and to the community. To God be the glory!

3) Painting next week

4) Spots for K-8 and preschool. We have 51 new students enrolled K-8

5) Circumstances of EXISTING families. I Care teams. 11 kids of divorced families since December. 7 families moved. 8 lost jobs.

6) Monthly themes:

September I Serve Others September 28, 2013

October I am Honest October 30, 2013

November I am Respectful November 26, 2013

December I Give (Share) December 20, 2013

January I Include January 29, 2014

February I Show God's Love February 26, 2014

March I Do My Best March 26, 2014

April I Lead April 30, 2014

May I am Responsible May 23, 2014

7) 1st day of school August 14th-Chapel at 8:45am

Technology Team report to the BOD 7/23/13

We have made great progress in the last 30 days and still have plans to improve and complete a number of aspects in the data network, voice network and the A/V program

1. All the wireless access points have been installed and activated and we have de-activated the old network of access points. This new network is much more powerful than what we have ever had before. New access is ILCSW-Guest with a Password of 20134.
2. We have ordered and in the final phases of installation of 6 new laptop computers and 18 new tower computers. This is all new Dell equipment that we have leased for a period of 48 months at a rate of \$481 per month. This includes the cost of the equipment and a support agreement for the term of the lease. It is our intention that all computers shall be at the same software level and we intend to maintain that for all users.
3. Voice mail has been installed and working again. We have some adjustments to get done in terms of programming.
4. On Thursday of this week, 7/25 we will be migrating the data network from Centurylink to Charter. The voice network will migrate at a later date but before school starts.
5. We believe that we have been able to stabilize the network significantly but still continue to monitor the performance and track issues that might arise.
6. We are in the process of establishing procedures for problem determination and resolution. No longer do we want people arbitrarily going into the Low Voltage room and just rebooting the router or other equipment without consulting Rich Wuebbels or a member of the team

Plans:

1. Mark Kaiser is working on fixing and coming up with a new solution for the chimes. There is apparently much more capability with the chimes that we have but are not using. We also continue to experience issues. Buzzing in the speakers, did you hear them Sunday?
2. Support for the current server expires in 2014 so we plan to get a new server and figure out how we can still utilize the server that we have.
3. Evaluate a new solution for firewall protection.
4. Install projector and speakers in the conference room
5. Evaluate the use of the equipment we had in the CAC and look at installing a system in the GYM for use at various events that can and will be held in the GYM as part of our new fund raising events that are planned. We have the stuff we just need to figure out how to install and use it effectively. This Audio Visual equipment would be used by all school and church organizations if desired.

Now that we feel like we have general control of the data, voice and A/V environment we simply request that the Technology Team be consulted before any new equipment or software is installed to prevent compromising our internal wiring and the Low Voltage room. (the LV room is very small)



632 E. Hwy N
Wentzville, Missouri 63385
(636) 327-4416 www.ilcsw.net

To: BOD
From: Anna Brandt

Date: 7/23/13

Year End June 30, 2013

- ❖ We finished the year with a profit of \$22, 907 [budgeted profit was \$ 364]
- ❖ We exceed our goal by \$ 22,543. These funds have been set aside in savings to help meet future payroll needs.

LHA 2012-2013

With the help of a non-member's donation of \$ 3,400, FOLSE donations and other donations from members ILCSW paid our entire Assessment to Lutheran High for fiscal year 2012-2013 \$25,000 [budget] + \$ 13,116.26 [other sources] = \$ 38,116.26 Total Paid

LCEF

- ❖ Total reduction to principle on Sanctuary/School Loan during this fiscal year \$ 37,853
- ❖ Reserve Funds used to meet mortgage Interest Payments \$ 42,546 during this FY.

LCEF reserve account effective 7/01/12 \$ 162,884.

LCEF reserve account effective 6/30/13 \$ 120,338.

- ❖ Please remember that our 1st interest payment each month to LCEF is due the 5th of ea. month [approx \$ 20,300] and the 2nd interest payment [MPB approx 7,200] is due on the 19th
It is the responsibility of all members to contribute to the Mortgage Payment [Uplifting Campaign]